

# FINANCIAL POLICY

## C. Scott Davenport, DDS, PA

In order to continue to provide quality dental care and keep our fees at a reasonable level, we have adopted this financial policy.

For fees totaling less than \$300.00, we ask that you pay that amount, in full, on the day of service. For fees totaling \$300.00 or more, we offer several options of payment:

- (1) Cash, check or debit for the full amount the day the services are begun. In return, you will receive a bookkeeping adjustment for 5% of the total fee. For example, if your fee is \$300.00, you will receive \$15.00 credit, if you pay in full by cash, check or debit. The 5% adjustment does not apply to reduced fees for example, dental benefit plans/insurance with reduced fee schedules ("managed care"). There is a \$35 fee for checks returned due to non-sufficient funds, etc.
- (2) Payment by credit card for the full amount the day the services are begun. Because we are charged a fee for processing credit card payments, we are unable to offer a bookkeeping adjustment. We accept MasterCard, Visa and American Express.
- (3) One-half the total fee paid the day of service and one-half the fee thirty (30) days after the service date.

*Our main concern in this office is to render the best quality dental care available. We understand that on occasion there is need for financing outside of our normal financial policy. For those patients needing this courtesy, please ask one of the business assistants for more information.*

All fees are the responsibility of the patient, regardless of dental insurance. There will be absolutely no interest charged on balances that are paid within 60 days. After 60 days, there will be a finance charge of 18% APR (1.5% monthly).

We are happy to file primary and secondary dental benefit plan/insurance claims as a courtesy to our patients. However, it is the patient's responsibility to be aware of all terms of their insurance coverage, current status of their dental plan benefits and any follow-up on insurance filed by our office. All fees are the responsibility of the patient, regardless of dental benefit plan/insurance coverage.

### **MANAGED/NETWORK DENTAL CARE PROGRAMS**

While our office will file all primary and secondary dental insurance for the patient, Dr. Davenport is a network provider for Delta Dental Premier only and is not subject to reduced fee schedules of any other managed care/network plan. Our office limits its participation in managed care programs due to the restrictive nature and negative influence on quality we feel these programs promote.

### **Missed appointment/Cancellation Policy**

Our practice is committed to providing every patient with exceptional care. For this to occur, we must have the patient committed to being present in our office at the scheduled time of their appointment. However, we understand that on occasion unforeseen events require cancellation of appointments. Please call us at 704-708-4201 or email us at [info@davenportdentistry.com](mailto:info@davenportdentistry.com) at least forty-eight (48) hours prior to your scheduled appointment to notify us of any changes or cancellations. If 48 hours notice is not given, you may be charged a fee of \$50-100 depending on the type and length of appointment.

Please sign below to consent to all terms above.

\_\_\_\_\_  
Patient (Parent/Guardian if patient is under 18 years of age)

\_\_\_\_\_  
Date